SECURITY AND CRIME PREVENTION / NOTIFICATION

Regional West Health Services, the sponsoring organization for Regional West Medical Center School of Radiologic Technology, is committed to protecting the health and safety of patients, personnel, physicians, visitors, volunteers, students, and contractors at the various Regional West Health Services facilities. Therefore, it is Regional West Health Services' policy that the Security Supervisor or the Administrator On-call (AOC) is authorized to notify members of the Regional West Health Services campus community of any criminal situation, which in his/her opinion, may present a threat to Regional West Health Services personnel. This notification is provided to help prevent Regional West Health Services personnel from becoming a victim of crime.

Responsibility: All Individuals, Vice President Human Resources; Security Department
Standard: Environment

1. Reporting.

Potential criminal actions and other emergencies on Regional West Health Services property can be reported to the Communication Center by dialing #1333. The Communications Center will then notify Security by radio and/or call #911, if appropriate. Upon receipt of a call, Regional West Health Services Security Officers are dispatched to the site and will contact the Scottsbluff Police Department if necessary. Regional West Health Services Security Officers will prepare incident reports for Regional West Health Services Administration, other law enforcement agencies, and city, county, or Federal prosecutors. Offenses committed by staff, students, volunteers, lessee's and contractors may be referred for criminal prosecution and/or addressed by Regional West Health Services or other appropriate parties.

When a site is not serviced by Regional West Health Services Security personnel, the students should contact #911 or that facility's security department.

2. Access to Regional West Health Services' Facilities. Staff at Regional West Health Services has access to most facilities on campus. Access to some facilities, however, is restricted to selected personnel with proper authorization and identification.

The Regional West Health Services Security Department will provide after-hour access to Regional West Health Services' facilities to staff having proper authorization and identification.

Regional West Health Services owns properties that provide accommodations for a limited number of students, Regional West Health Services outpatients (and families), guests, and employees.

The main location for accommodations is InnTouch at St. Mary's Plaza. The InnTouch office maintains a hostess from 0600-2200 hours. The hostess can contact Regional West Health Services Security Officers if necessary. Access doors to Inn Touch are secured during those times when the Inn Touch Hostess is not present.

3. Security on Regional West Health Services property. The Regional West Health Services Security Department conducts Regional West Health Services property security checks. Regional West Health Services Security Officers conduct random foot and vehicular patrols 24 hours a day in an effort to deter criminal acts. In order to help deter theft, Security Officers are authorized to inspect suspicious or questionable materials/possessions exiting Regional West Health Services and Regional West Health Services properties. If Security Officers observe suspicious behavior or witness a theft, they are authorized to inspect the contents of the individual(s) personal belongings. Members of the staff who refuse such requests may be subject to disciplinary action based upon the Regional West Health Services Corrective Action Policy (205.0.06). Students who refuse such requests may be subject to disciplinary action based upon the Program Corrective Action Policy (722.8.24.45).

   Unsafe conditions noted by Security Officers during internal/external patrols are reported to the Regional West Health Services Facilities Management Department for appropriate corrective action.

   The Regional West Health Services Security Department works closely with the Scottsbluff Police Department and county, state, and Federal authorities when required. Individuals are encouraged to provide accurate and prompt reports to the Regional West Health Services Security Department and local law enforcement agencies.

   Cameras provide surveillance of parking lots and outside entrances 24 hours per day. Unusual activities shall be reported to and investigated by the Security Department and possibly local law enforcement.

4. Crime Prevention and Information Programs for Students and Employees. The Regional West Health Services Security Department and Safety Department provides speakers at student and employee orientations, and upon request, to student and employee groups to provide information about campus security procedures and practices.

   Students and employees are encouraged to be responsible for their own security and the security of others. Additionally, Security Officers will provide an escort for

persons when requested. For an escort request, please contact 630-1449 or pager 630-1818 and the number 141.

5. Alcohol and Drugs. Refer to the Regional West Health Services Drug Free Workplace policy (201.0.03). Refer to the Regional West Medical Center School of Radiologic Technology Drug Free Campus policy (722.8.20.30) and Regional West Health Services Standards for Alcoholic Beverages policy (304.5.18) for information regarding alcohol and drugs.

6. Disclosure of Regional West Health Services' Security Policy and Crime Statistics. In accordance with the Student Right to Know and Campus Security Act of 1990, 20 U.S.C., Section 1092, and Public Law 101-542, as amended by Public Law 102-66, Regional West Health Services provides information relating to crime statistics to current students, employees, and applicants for enrollment and employment, if requested.

7. Disclosure of Regional West Health Services' Fire Statistics. In accordance with the Higher Education Opportunity Act (Public Law 110-315), Regional West Health Services provides information relating to fire statistics for on-campus student housing (InnTouch), publishes an Annual Fire Safety Report and maintains a "fire log." Regional West Health Services provides information relating to on-campus housing fire statistics to current students, employees, and applicants for enrollment and employment, if requested.

Stephanie Cannon
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Stephanie Cannon, MSRS, RT(R)(ARRT)
Program Director

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Reference: Hospital Policy #304.5.02

Reviewed: 3/28/02, 9/25/08, 5/2010, 5/16/13, 2/28/14, 3/11/16, 2/6/18
Revised: 1/6/95, 5/15/95, 6/14/96, 5/1/98, 3/9/00, 3/28/00, 6/4/04, 6/28/06, 12/1/11, 5/17/12, 2/3/17